



WEST VIRGINIA BOARD OF PHYSICAL THERAPY
101 Dee Drive
Charleston, West Virginia 25311
Telephone: (304) 558-0367 Fax: (304) 558-0369

MINUTES
April 8, 2015
BOM Conference Room 10:00 am

Members Present: Melanie Taylor, Jack Spatafore, D.C. Offutt, Shannon Snodgrass,
Lesleigh Barber-Thompson
Non Members Present: Kate Campbell, Assistant Attorney General; Drew Mason, ATC

I. Public Comment

a) Board addressed by Drew Mason, ATC regarding procession of ATC practice.

Melanie motioned to go into executive session at 10:42 am. **Shannon** seconded the motion with all in favor.
Lesleigh motioned to go out of executive session at 11:51 am. **Jack** seconded the motion with all in favor.

II. Consideration of CEU Waiver Request

a) **Melanie** motioned that Felicia Huson be granted a CEU waiver for reactivation. **Shannon** seconded the motion with all in favor.

III. Disciplinary Cases

a) Case No. 2013-04

- **Melanie** motioned to accept the hearing examiner's recommendations and issue 1 year suspension, require 12 hours additional CEU approved by the Board, require reimbursement of Board expenses, and, once the PTA is able to return to practice, the Board will require 6 months of restricted practice and on-site supervision, with random visits during the 6 month probation. **Lesleigh** seconded the motion with all in favor.

b) Case No. 2014-07

- Information sent to Disciplinary Committee

c) Case No. 2014-06

- **Melanie** motioned to send a letter seeking more information from the hospital and hospital attorney to see if the hospital billed for PT charges concerning the missing documentation. **Shannon** seconded the motion with all in favor.

d) Case No. 2014-04

- **Melanie** motioned to issue a letter asking if the complainant has completed their investigation and if they have any additional information for the Board. **Lesleigh** seconded the motion with all in favor.

e) Case No. 2014-05

- Hearing set for 04-29-15
- Hearing for her other case set for 07-12-15

- f) Case No. 2014-03
 - Signed consent
- g) Case No. 2015-01
 - Complaint sent to Respondent 03-19-15.
 - **Melanie** motioned to enlist an investigator. **Shannon** seconded the motion, with **Lesleigh** abstaining and **Jack** and **DC** in agreement.
- h) Case No. 2015-02
 - Information sent to Disciplinary Committee.

IV. Approval of Minutes

- a) **Lesleigh** motioned to accept the January 14, 2015 minutes. **Melanie** seconded the motion with all in favor.
- b) **Shannon** motioned to accept the March 20, 2015 minutes. **Melanie** seconded the motion with all in favor.

V. Questions for Board Consideration

- a) The board discussed and answered the questions submitted.

VI. Discussion of Interviews for Executive Secretary Position

- a) **Melanie** motioned to offer the Executive Secretary position to **Cammie Melton** at \$40,000 per year, maintaining her state benefits, with suggested start date of May 4 or May 11, 2015. **DC** seconded the motion with all in favor.

VII. Newsletter

- PT supervising PTA will be questioned in disciplinary cases
- Military bill
- Testing- FSBPT new regulations
- Hiring new Executive Secretary
- CEU audit and numbers

X. New Business

- a) FSBPT approval for voting and alternating Delegates
 - **Melanie** will be voting Delegate and **Lesleigh** will be alternate Delegate, if her schedule will allow. **Melanie** motioned, **Jack** seconded, with all in favor.
- b) Military renewal
 - Military rule will be followed and statement posted on WVBOPT and Association websites. Will still need to be compliant with CEU requirements.
- c) WV Designs- Matthew Thornton
 - We can purchase the rights to his data bank for licensure and website. But, the state is no longer creating any more data banks. The board will have to manage the site.
- d) **Summar** wants to go to Purchasing 2 hour training. Will leave office, but training is in Charleston.
- e) New printer for **Lauren**- board discussed, but did not approve spending for a new printer at this time.
- f) Change verification requirement for failed CE Audit reactivation
 - If a licensee is out of compliance and the license is made delinquent, Board policy has been to get verification from each state, as with initial licensure. But, we could use the HIPDB for verification just for the audit.
- g) P-Card approval
 - ADA recommendations instructed Board approval before ADA approved.
- h) Per Diem
 - Will have new Executive Secretary go back to 4th quarter of 2014 forward to be discussed.

XI. Next Board Meeting Date: July 14, 2015 at 10:00am

Approved by:


Melanie Taylor, PT, Board Chair