



WEST VIRGINIA BOARD OF PHYSICAL THERAPY
2 Players Club Drive, Suite 102
Charleston, West Virginia 25311
Telephone: (304) 558-0367 Fax: (304) 558-0369

MINUTES
December 11, 2019
WVBOPT Conference Room 10:00 AM

Members Present: John Brautigam, PT; Robert Haas, PT; Stephen Young, PT; Ashley Mason, PT; Jessica Santrock, PTA; D.C Offutt, Lay Member
Members Absent: Jack Spatafore, PT
Non-Members Present: Mark Weiler, Assistant Attorney General
Minutes Taken By: Nonnie Ramsey, Executive Director

I. John Brautigam called meeting to order at 10:09 AM.

II. Public Comment- None

Robert motioned to go into executive session at 10:11 A.M. **Stephen** seconded with all in favor.

Stephen motioned to come out of executive session at 11:31 A.M. **Ashley** seconded with all in favor.

III. Disciplinary Cases/Mark Weiler

a) Case 2016-03

- **Jessica** motioned to accept the Administrative Law Judge's recommendation and issue a Final Order revoking Gary Burgess' license for 1 year, reimburse for administrative cost in the amount of \$2,500.00 along with additional board specified requirements. **Ashley** seconded with all in favor.

b) Case 2017-02

- Provided an update to the Board.

c) Cases 2019-03

- Provided an update to the Board.

d) Adverse Action OH - S.W.

- **Jessica** voted to find probable cause and offer a consent agreement on same terms as OH and receive a public reprimand until OH consent agreement is completed. **Robert** seconded with all in favor.

IV. Questionable applicant

- **Stephen** motioned to approved application. **Jessica** seconded with all in favor.

- V. **Personnel work schedule**
- The Board discussed Lauren Boner, Administrative Secretary's work schedule allowing for a flexible 40 hour week work schedule.
- VI. **CE Courses for Board Approval**
- There were no CE needing review at this time.
- VII. **Questions for Board Consideration**
- The Board discussed and answered the questions submitted.
- VIII. **Approval of Minutes**
- **Stephen** motioned to accept the September 12, 2019 minutes. **Jessica** seconded with all in favor.
 - **Robert** motioned to accept the October 18, 2019-teleconference minutes. **Jessica** seconded with all in favor. **Ashley** abstained.
- IX. **Old Business**
- **Ashley** motioned to approve P-Card purchases for September-November 2019. **D.C.** seconded with all in favor
 - Board reviewed Per-Diem amounts for the 1st Quarter of FY-2020
 - Board reviewed financial reports for September-November 2019.
- X. **New Business**
- The Board was updated on the status of the rule submission status of the Legislative interim session.
 - Election of Board officers – **D.C.** motioned to re-elect John Brautigam as the Board Chair. **Jessica** seconded with all in favor. **John** motioned to re-elect Stephen Young as Vice-Chair. **Jessica** seconded with all in favor.
 - The Board was provided an update regarding the Boards ability to conduct background checks. The Board has been approved through the FBI and issued an ORI number. We are just awaiting setup and training.
 - The Board was updated that a contract has been secured with InLumon to provide a new licensure database and we are in the process of transferring files.
- XI. **Upcoming Meeting/Conferences**
- 2020 FARB Forum, January 23-26, 2020 in Colorado Springs, CO. – Jessica and Nonnie will be attending.
- XII. **Next Board Meeting Date: Wednesday March 18, 2020 at 10:00 a.m.**
- XIII. **Meeting was adjourned at 1:08 p.m.**

Approved by:


John Brautigam, Board Chair