



WEST VIRGINIA BOARD OF PHYSICAL THERAPY
2 Players Club Drive, Suite 102
Charleston, West Virginia 25311
Telephone: (304) 558-0367 Fax: (304) 558-0369

MINUTES

March 15, 2018

WVBOPT Conference Room 10:00 AM

Members Present: John Brautigam, PT; Robert Haas, PT; Stephen Young, PT; Ashley Mason, PT; Jessica Santrock, PTA; Jack Spatafore, PT; D.C Offutt, Lay Member
Members Absent: None
Non-Members Present: Michael Bevers, Assistant Attorney General
Minutes Taken By: Nonnie Ramsey, Executive Director

I. **John Brautigam called meeting to order at 10:09 AM.**

II. **Public Comment- None**

Stephen motioned to go into executive session at 10:10 AM. **Robert** seconded with all in favor.

Stephen motioned to close executive session at 1:08 PM. **Robert** seconded with all in favor.

III. **Disciplinary Cases/Michael Bevers**

a) **Case 2016-03-Update**

- Attorney updated the board regarding case. This matter has been set for hearing May 1, 2018 @ 9:30 a.m at the board office.

b) **Case 2016-04**

- Nonnie updated board that all terms of consent agreement have been met.

c) **Cases 2017-01**

- Attorney updated board regarding case. Consent will be offered.

d) **Case 2017-02**

- Attorney updated board regarding case.

e) **Case 2017-03**

- Attorney updated board regarding case.

f) **Case 2017-04**

- **Stephen** motioned to issue a summary suspension giving the respondent 30 days to respond. **Jessica** seconded with all in favor.

g) **Case 2017-05**

- **Ashley** motioned to find no probable cause. **John** seconded with all in favor.

h) **Case 2018-03**

- **John** motioned to proceed with board-initiated complaint issued during February's teleconference and return all submitted documents to respondent due to not meeting time guidelines. **Stephen** seconded with all in favor.

IV. Renewals

- **Jessica** motioned to offer a consent to J.C for failure to report disciplinary action within 30 days of being disciplined in another jurisdiction to the Board and answering "No" on renewal asking if she had ever been disciplined in another jurisdiction. **John** seconded with all in favor.
- **John** motioned to offer a consent to A.A for failure to complete the required 24 hours of continuing education prior to renewing. **Ashley** seconded with all in favor.
- **Jessica** motioned to offer a consent to T.S for working on a lapsed license due to not renewing her license by December 31, 2017. **Stephen** seconded with all in favor.
- **Jessica** motioned to offer a consent to S.H for working on a lapsed license due to not renewing her license by December 31, 2017. **Ashley** seconded with all in favor. **John** abstained from the vote.
- **Jessica** motioned to offer a consent to T.H for failure to provide proof of the required 24 hours of board approved continuing education to reactivate her lapsed license. **Stephen** seconded with all in favor.
- **Jessica** motioned to offer a consent to C.B for failure to provide proof of the required 24 hours of board approved continuing education to reactivate her lapsed license. **John** seconded with all in favor.
- **Jessica** motioned to offer a consent to K.K for failure to provide proof of the require 24 hour of board approved continuing education to reactive her lapsed license. **Robert** seconded with all in favor.
- **Jessica** motioned to offer a consent to J.S for working on a lapsed license due to not renewing and failure to provide proof of the required 24 hours of board approved continuing education to reactivate his lapsed license. **John** seconded with all in favor.

V. CE Audit for 2016-2017 Results

- CE audit was reviewed

VI. State employee across the board pay raise effective July 1, 2018

- **Robert** motioned to approve state pay raise for all employees. **Ashley** seconded with all in favor.

VII. CE Courses for Board Approval

- Board reviewed CE courses for approval.

VIII. Questions for Board Consideration

- The Board discussed and answered the questions submitted.

IX. Approval of Minutes

- **Robert** motioned to accept the December 14, 2017 minutes. **Jessica** seconded with all in favor. **Jack** abstained.

- **Ashley** motioned to accept the February 8, 2018 teleconference minutes. **Stephen** seconded with all in favor.

X. Old Business

- **Robert** motioned to approve P-Card purchases for December 2017-February 2018. **Jessica** seconded with all in favor.
- Board reviewed Per-Diem amounts for the 2nd Quarter of FY-2018
- Board reviewed financial reports for December 2017-February 2018
- **CEU Locker**
 - The Board discussed obtaining CEU Locker for all licensees to upload proof of continuing education at no cost to the board or licensee. Once fully implemented all licensees will be required to utilize CEU Locker and submit completed CEU's prior to renewal.

XI. New Business

- The Board reviewed and was updated on the status of SB 456-Physical Therapy Licensure Compact.
- The Board reviewed and was updated on the impact SB 313 would have on the licensing board.
- The Board discussed the reactivating from lapsed/delinquent license process and didn't want to make any changes at this time.
- John Brautigam will be the funded FSBPT voting delegate, Lauren Boner will be the funded FSBPT alternate delegate, and Nonnie Ramsey will go as the FSBPT funded administrator.

XII. Upcoming Meeting/Conferences

- FSBPT 2018 Regulatory Training for new board members-June 8-10, 2018 Alexandria, VA. Robert will be attending.
- FSBPT 2018 Leadership Issues Forum- July 14-15, 2018. Voting delegate and funded administrator will attend.
- FSBPT Annual Meeting & Delegate Assembly-October 25-27, 2018. Voting delegate, alternate delegate and funded administrator will attend.
- WV Required Annual Seminar for Chapter 30 Licensing Boards-November 27, 2018.

XIII. Next Board Meeting Date: Thursday June 21, 2018 at 10:00 a.m.

XIV. Meeting was adjourned at 2:43 p.m.

Approved by:


John Brautigam, Board Chair