



## WEST VIRGINIA BOARD OF PHYSICAL THERAPY

2 Players Club Drive, Suite 102  
Charleston, West Virginia 25311  
Telephone: (304) 558-0367 Fax: (304) 558-0369

### MINUTES

December 14, 2017

WVBOPT Conference Room 10:00 AM

**Members Present:** John Brautigam, PT; Robert Haas, PT; Stephen Young, PT; Ashley Mason, PT; Jessica Santrock, PTA; D.C Offutt, Lay Member  
**Members Absent:** Jack Spatafore, PT  
**Non-Members Present:** Kate Campbell, Assistant Attorney General; Samuel Davis, WVAPTA  
**Minutes Taken By:** Nonnie Ramsey, Executive Director

- I. **John Brautigam called meeting to order at 10:05 AM.**
- II. **Public Comment-** Samuel Davis spoke to the Board regarding the Physical Therapy Licensure Compact. He stated that the WVAPTA would like to introduce the compact to the Legislature in January 2018.

**John** motioned to go into executive session at 10:29 AM. **Stephen** seconded with all in favor.

**John** motioned to close executive session at 11:00 AM. **Ashley** seconded with all in favor.

- III. **Disciplinary Cases/Kate Campbell**
  - a) **Case 2016-03-Update**
    - **John** motioned to find probable cause and issue a notice of hearing. **Stephen** seconded with all in favor.
  - b) **Case 2016-04**
    - Consent agreement has been signed. Terms of agreement must be completed by March 8, 2018
  - c) **Cases 2017-01**
    - **John** motioned to find probable cause offering a consent agreement. **Ashley** seconded with all in favor.
  - d) **Case 2017-02**
    - **Ashley** motioned to find probable cause and to issue a notice of hearing. **Jessica** seconded with all in favor.
  - e) **Case 2017-03**
    - **Stephen** motioned to find probable cause and issue a notice of hearing. **Robert** seconded with all in favor.

f) **Case 2017-04**

- **John** motioned to find probable cause and to refer case to Cynthia Fox, Board Investigator. **Ashley** seconded with all in favor.

g) **Unreported Adverse Action-CE Audit**

- **John** motioned to require licensee to submit all non-board approved courses along with fees for board approval by December 31, 2017 or face disciplinary action. **Jessica** seconded with all in favor.

h) **Public Criminal Complaint**

- Contact licensee to request updated employment within 10 days.

IV. **Temp Employee**

- **Robert** motioned to bring Breana Mullins, Office Assistant on as a full time permanent employee of the Board. **Jessica** seconded with all in favor.

V. **CE Courses for Board Approval**

- CE courses were reviewed

VI. **CE Audit for 2016-2017**

- The Board discussed the upcoming CE Audit procedures.

VII. **Questions for the Board**

- The Board discussed and answered the questions submitted.

VIII. **Approval of Minutes**

- **John** motioned to accept the September 28, 2017 minutes. **Robert** seconded with all in favor. **D.C** abstained.

IX. **Old Business**

- John and Nonnie updated the board on the FSBPT Annual Meeting in Albuquerque, NM in November.
- John, Nonnie, Robert, Jessica and D.C updated the board regarding the 2017 Licensing Board Seminar held at the Marriott November 29, 2017.
- **D.C** motioned to approve P-Card purchases for September-November 2017. **Robert** seconded with all in favor.
- Board reviewed Per-Diem amounts for the 1st Quarter of FY-2018
- Board reviewed September-November 2017 financials.

X. **New Business**

- **Discussed Legislative Statute and Rule Changes to be introduced**
  - Board discussed reviewing the FSBPT Model Practice Act and Reviewing the Physical Therapy Compact to see what may need to be changed to accommodate the compact.
- **CEU Locker**
  - The Board discussed obtaining CEU Locker for all licensees to upload proof of continuing education at no cost to the board or licensee. Once fully implemented all licensees will be required to utilize CEU Locker and submit completed CEU's prior to renewal.

**XI. Upcoming Meetings/Conferences**

- 2018 Annual FARB Forum-Coronado, CA-January 25-28, 2018.

**XII. Next Board Meeting Date:** Thursday March 15, 2018 at 10:00 am.

**XIII. Meeting adjourned at 1:31 PM**

Approved by:

  
John Brautigam, Board Chair